

**CREDIT CARD ON FILE POLICY**

At **Stamford Center for Natural Health**, we require keeping your credit or debit card on file as a convenient method of payment for the portion of services that your insurance doesn't cover, but for which you are liable. Without this authorization, a billing fee of \$50 will be added to your account for any balances that we must attempt to collect through mailing monthly statements. Furthermore, an "outstanding balance" charge of 1.5 percent of the total bill will be charged for each month that the bill remains unpaid.

Your credit card information is kept confidential and secure and payments to your card are processed only after the claim has been filed and processed by your insurer, and the insurance portion of the claim has been paid and posted to the account, as well as any supplement orders that have been picked up but not paid for after 30 days.

**I authorize Stamford Center for Natural Health to charge the portion of my bill that is my financial responsibility to the following credit or debit card:**

Amex       Visa       Mastercard       Discover

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Cardholder Name \_\_\_\_\_

Signature \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I (we), the undersigned, authorize and request Stamford Center for Natural Health to charge my credit card, indicated above, for balances due for services rendered that my insurance company identifies as my financial responsibility. This authorization relates to all payments not covered by my insurance company for services provided to me by Stamford Center for Natural Health. This authorization will remain in effect until I (we) cancel this authorization. To cancel, I (we) must give a 60 day notification to Stamford Center for Natural Health in writing and the account must be in good standing.

Patient Name (Print): \_\_\_\_\_

Patient Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_